

# PRIVACY POLICY

*This privacy policy sets out how **TARA WHITIE** uses and protects any information that you give when you using this website.*

***TARA WHITIE** is committed to ensuring that your privacy is protected. **TARA WHITIE** may change this privacy policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.*

*This privacy policy is effective from 7 May 2015.*

## **What I Collect**

***TARA WHITIE** collects the following information:*

- *Contact information, including email address*

## **What I Do With Your Information**

***TARA WHITIE** requires this information to better understand your needs and provide you with a better service, and in particular for the following reasons:*

- *Internal record keeping;*
- *I may use the information to improve my products and services.*

## **Security**

*I am committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, I have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information I collect online.*

## **How I Use Cookies**

*A cookie is a small file that asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.*

*I use traffic log cookies to identify which pages are being used. This helps me analyse data about web page traffic and improve my website in order to tailor it to customer needs. I only use this information for statistical analysis purposes and then the data is removed from the system.*

*Overall, cookies help me provide you with a better website, by enabling me to monitor which pages you find useful and which you do not. A cookie in no way gives me access to your computer or any information about you, other than the data you choose to share with me.*

*You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.*

### ***Links to Other Websites***

*My website may contain links to other websites of interest. However, once you have used these links to leave my site, you should note that I do not have any control over that other website. Therefore, I cannot be responsible for the protection and privacy of any information that you provide whilst visiting such sites and such sites are not governed by this privacy statement.*

*You should exercise caution and look at the privacy statement applicable to the website in question.*

### ***Questions About This Privacy Policy***

*If you have any questions about this privacy policy, you can contact me through any of the available methods listed on our Contact page.*